Ref. No. HRDC-NBU/RC-108/3/2020 -21

UNIVERSITY GRANTS COMMISSION

HUMAN RESOURCE DEVELOPMENT CENTRE



समानो मन्त्र समिति: समानी

UNIVERSITY OF NORTH BENGAL

(ACCREDITED BY NAAC WITH GRADE A) RAJA RAMMOHUNPUR, DARJEELING

UGC SPONSORED REFRESHER COURSE

Certificate of Participation This is to certify that

Dr. Abhisek Bhattacharya, Assistant Professor of English, Khandra College, Paschim Bardhaman, West Bengal participated in the Refresher Course on English from February 12, 2021 to February 25, 2021 and obtained Grade A+

DATE 25.02.2021 NBU DARJEELING

COURSE COORDINATORS (PROF. SUMIT RAY & DR. ZINIA MITRA)

(DR. ANJAN CHAKRABARTI)

ackast tames

PROFESSOR -DIRECTOR

(DR. SUBIRES BHATTACHARYYA)

The grades are defined as follows:

A+: 85% and above; A: 70% to less than or equal to 84%; B: 60% to less than or equal to 69%; C: 50% to less than or equal to 59%. F: Below 49% Those teacher participants who get F grades are required to repeat the programme after a gap of one year without financial commitment to UGC-HRDC.





Teaching Learning Centre, Ramanujan College University of Delhi





This is to certify that

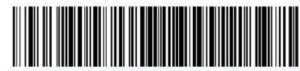
Mrs. Amrita Sett, Assistant Professor

of

Department of History, Khandra College, West Bengal

successfully completed a 2-Week Faculty Development Programme on "RESEARCH METHODOLOGY" from October 01- October 15, 2020 and obtained a grade A+





Blockchain Hash: 0xbc65a65593b4318d891094b2de95e8d736eda015ba42ed7bc3d24f06de8ae8c1

Dr. S.P. AGGARWAL Director, TLC

Principal, Ramanujan College

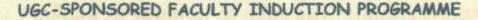
Mr. Sahil Pathak Convenor Ramanujan College



UNIVERSITY GRANTS COMMISSION

Human Resource Development Centre (HRDC)

UNIVERSITY OF CALCUTTA



This is to certify that Mrs. Amrita Sett Assistant Professor Khandra College Paschim Bardhaman affiliated to Kazi Nazrul University

participated in the Faculty Induction Programme (FIP)-5

from 16th November to 17th December 2021

and obtained Grade 'A'

ASen

Coordinator

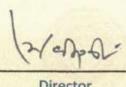
Registrar / Vice Chancellor

Das

Note: The grades should be as follows: A+: 85 percent and above | A: 70 percent to less than or equal to 84 percent | B: 60 percent to less than or equal to 69 percent C: 50 percent to less than or equal to 59 percent | F: Below 49 percent













Teaching Learning Centre, Ramanujan College University of Delhi

in collaboration with

DEPARTMENT OF PHYSICAL EDUCATION AND SPORTS SCIENCES

under the aegis of
MINISTRY OF EDUCATION
PANDIT MADAN MOHAN MALAVIYA NATIONAL MISSION ON TEACHERS AND TEACHING



This is to certify that

AMRITA SETT

of

Khandra College

has successfully completed online two-week workshop on

"REVITALIZING LIFESTYLE THROUGH YOGA PRACTICE"

from 04 - 18 October, 2021



Blockchain Hash: 0xa1cebb0f3659ed72ded2d19df32947193b0cdbc8fd07eed35b87d408fb17a277

Sph jamel

Prof. S. P. Aggarwal (Principal & Director) TLC, Ramanujan College

Dr. Shikha Sharma (Convenor)

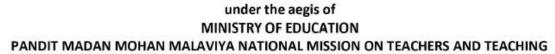
Ramanujan College

Andan K

Dr. Anupam Kumar (Convenor) Ramanujan College



Teaching Learning Centre, Ramanujan College University of Delhi





This is to certify that

AMRITA SETT

of

DEPARTMENT OF HISTORY, KHANDRA COLLEGE, WEST BENGAL

has successfully completed Online one week Faculty Development Programme on

"E-Content Development: Concepts and Tools"

from 06 – 12 November, 2021 and obtained Grade A+.



Blockchain Hash: 0x66340ec7514eaf8bf0cab25b0c5427e76265c7c67fa9704c98b007f9fe50926a

Sphjamel

Prof. S. P. Aggarwal (Principal & Director) TLC, Ramanujan College

Ms. Shipra Yadav (Convenor) Ramanujan College



Teaching Learning Centre, Ramanujan College University of Delhi

in collaboration with
INTERNAL QUALITY ASSURANCE CELL,
SHAHEED BHAGAT SINGH COLLEGE (E) UNIVERSITY OF DELHI
under the aegis of
MINISTRY OF EDUCATION
PANDIT MADAN MOHAN MALAVIYA NATIONAL MISSION ON TEACHERS AND TEACHING



This is to certify that

AMRITA SETT

of

KHANDRA COLLEGE, WEST BENGAL

has successfully completed online one week Faculty Development Programme on

"Academic Research Writing"

from 31 December, 2021 – 06 January, 2022 and obtained Grade B+.





Blockchain Hash: 0x3055afe102e77a7db6c3312fbe1aa3e89cddd95ba999b2fb024e9a55ed0a3e45

SpA journe

Prof. S. P. Aggarwal (Principal & Director) TLC, Ramanujan College

Prof. Sudhir Kumar Sinha (Principal) S. B. Singh College (E)

Cidhe Cato

A and

Dr. Amrita Kaur (Course Coordinator) S. B. Singh College (E)

Touth

Mr. Saurabh Dubey (Convenor) S. B. Singh College (E)



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC) GUJARAT UNIVERSITY, AHMEDABAD-380009



CERTIFICATE

OF PARTICIPATION ——

This is to certify that	Amrita Sett
1	

has participated in the UGC Sponsored "Online Workshop on NEP - 2020:

Equity and Inclusion" organized by UGC - Human Resource Development Centre,

GUJARAT UNIVERSITY, Ahmedabad.

11th May, 2022

Date

HRDC/2223/WSNEI/03



Prof (Dr) Jagdish Joshi Professor-Director

UGC-Human Resource Development Centre Gujarat University Ahmedabad



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC) GUJARAT UNIVERSITY, AHMEDABAD-380009



CERTIFICATE

OF PARTICIPATION ——

Amnita Satt

inis is to certify that	<u> </u>		minia sen		
has participated	in the	UGC Sponsored	" Online	Workshop	on NEP - 2020:
Multidisciplinary &	Holistic	Education" org	anized by	UGC -	Human Resource

21st April, 2022

Date

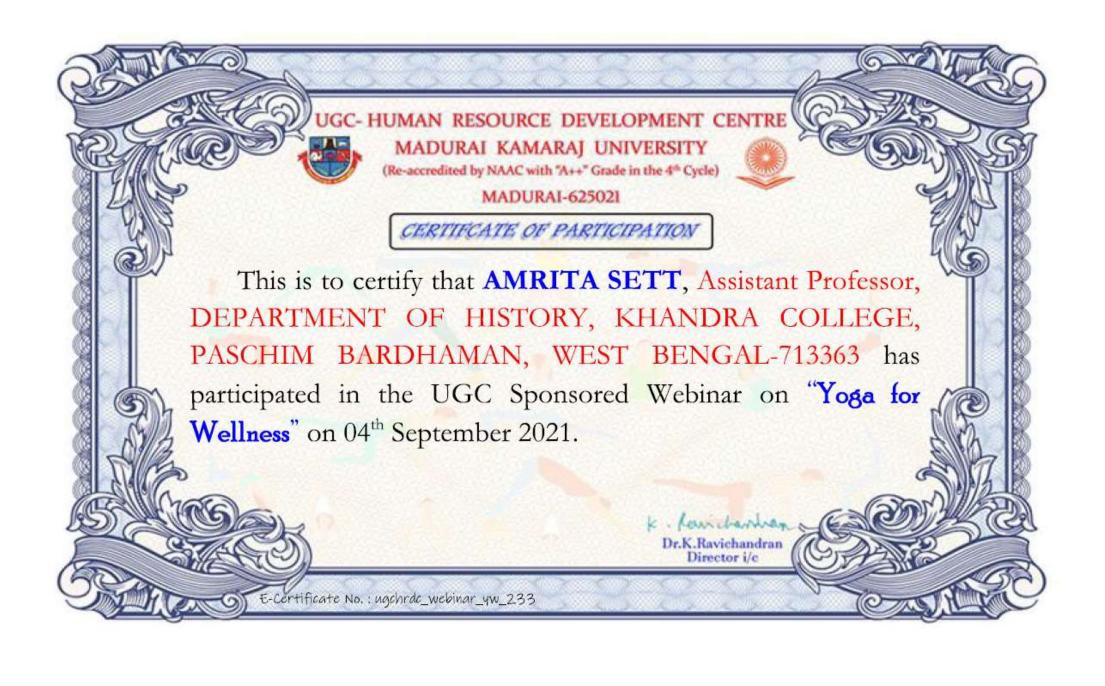
Development Centre, GUJARAT UNIVERSITY, Ahmedabad.

Prof (Dr) Jagdish Joshi Professor-Director

UGC-Human Resource Development Centre Gujarat University Ahmedabad

HRDC/2223/WSNMHE/05

This is to portify that









UGC-Sponsored Webinar

PROFESSIONAL ETHICS FOR TEACHERS o

Certificate of Participation

This is to certify that

AMRITA SETT

Assistant Professor
Department of History
Khandra College
Paschim Bardhhaman, West Bengal

participated in the UGC-Sponsored Webinar

no

PROFESSIONAL ETHICS FOR TEACHERS on 16.08.2021.



Dr. S. SENTHILNATHAN
Director (FAC)







UGC-Sponsored Webinar

ON RESEARCH AND PUBLICATION ETHICS

Certificate of Participation

This is to certify that

AMRITA SETT

Assistant Professor
Department of History
Khandra College
Khandra Bardhaman, West Bengal

participated in the

00

UGC-Sponsored Webinar

RESEARCH AND PUBLICATION ETHICS

on 28.08.2021.









University Grants Commission

Human Resource Development Centre (HRDC)

E-Certificate No. S. No. /21-22/FIP-I-40

Aligarh Muslim University, Aligarh

UGC Sponsored Online Faculty Induction Programme

This is to certify that

Mr./Ms./Dr. DEBARATI DAS, Assistant Professor, Department of Economics, Khandra College, Paschim Bardhaman (WB) (Kazi Nazrul University, Asansol) participated in the On-Line Faculty Induction Programme from 17 July 2021 to 24 August 2021 organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade-'A+'.

A. R. Kishwan
Course Coordinator / Director

Registrar



UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE



GOA UNIVERSITY

UGC - SPONSORED REFRESHER COURSE IN ECONOMICS (ONLINE)

This is to certify that Dr. Debarati Das, Assistant Professor from Khandra College, West Burdwan affiliated to Kazi Nazrul University, West Bengal participated in the Refresher Course in Economics (Online) held from 01-11-2022 to 14-11-2022 and has obtained 'A' grade.

Director

Director UGC-HRDC Inni Chip

Course Coordinator

Vice-Chancellone 1/1/ Goa University

Date: 14.11.2022

Certificate Number: 20210921219



International Workshop on Advance Statistical Data Analysis Using SPSS



Organized by

Science Tech Institute, Lucknow

(RUN by: Manraj Kuwar Singh Educational Society)

(Registered by : Govt. of UP & Ordinance No. 21 of 1860 Reg. No. LUC/03140/UP, India)

(Registered by : Govt. Of India, NITI Aayog, Reg. No. UP/2019/0248444)

Sept 21-27, 2021

Certificate for Appreciation

This is to Certify that Dr. Debarati Das, Assistant Professor, Economics, Khandra College has successfully completed International Workshop on Advance Statistical Data Analysis Using SPSS, organised by Science Tech Institute, Lucknow, UP India during Sept 21-27, 2021. His/her attendance was 75-100 percent in live class

Prof. R. K. Shukla

Workshop Convenor University of Lucknow Lucknow, UP, India Dr. Abdul Quayoum

Principal, AIDC, Lucknow UP, India Dr. Dilshad Ahmad Ansari

Co- Convenor AIDC, Lucknow UP, India Mrs. Shweta Singh

Chairman MKSES, Lucknow UP, India





Lettificate Number RCSAN/21-22/C-13

UNIVERSITY GRANTS COMMISSION Human Resource Development Centre (HRDC)

Jadavpur University Kolkata



UGC-Sponsored Refresher Course

This is to certify that

Dhiren Mandi (Name of the Participant)	Assistant Professor I (Designation)
Khandra College (College/ University)	Paschim Rardhaman affiliated to Kazi Nazrul (Place)
	entitled "Sanskritic Literature: An Ocean of Eternal Wisdom"
(Subject: Sanskrit) from 1st February 2022 to 15th Fe	bruary 2022 and obtained Grade

Director

Date 15th February 2022

Course Coordinator(s)

Vice-Chancellor / Registrar

UNIVERSITY GRANTS COMMISSION

Human Resource Development Centre (HRDC)

Jadavpur University Kolkata



UGC Sponsored Faculty Induction Programme (Guru Dakshta)

This is to certify that

Dhiren Mandi

(Name of the Participant)

Khandra College Khandra,

(College / University)

Paschim Bardhaman

(College / University)

(Place)

Assistant Professor I

(Designation)

Kazi Nazrul

University, has participated in 3rd Faculty Induction Programme from 22rd February 2021 to 27th March 2021 and obtained

Grade

Director

Nandan Bhallanharye Coordinator (s)

Vice-Chancellor/Registrar

Date: 27th March 2021



Certificate of Completion



This is to certify that

DR. KOUSTAV ROY,

Assistant Professor, Khandra College

has completed the online two week Interdisciplinary Refresher Course on Curriculum and Pedagogy organized by Teaching Learning Centre, Tezpur University during 07-20 June 2023.

Grade obtained: A+

This program is to be considered for fulfillment of the requirements as laid down in Career Advancement Scheme [Clause 18.0 (ix)] of UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.

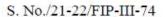
(Prof. Subhrangshu Sekhar Sarkar)
Director
Teaching Learning Centre

(Dr. Biren Das) Registrar Tezpur University

Certificate Reference No: TLC/TU/IDRC/2023/241

Teaching Learning Centre, Tezpur University is a Centre of Excellence in Curriculum and Pedagogy established in 2016 under PMMMNMTT Scheme, Ministry of Education, Government of India

E-Certificate No.





University Grants Commission

Human Resource Development Centre (HRDC) Aligarh Muslim University, Aligarh UGC Sponsored Online Faculty Induction Programme THIS IS TO CERTIFY THAT

Mr./Ms./Mrs./Dr. KOUSTAV ROY, Assistant Professor, Department of Commerce, Khandra College, Khandra, Paschim Bardhaman (WB) (Kazi Nazrul University, Asansol) participated in the On-Line Faculty Induction Programme from 13 November 2021 to 17 December 2021 organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade-'A'.

Course Coordinator / Director

Registrar



INDIAN ACADEMIC RESEARCHERS ASSOCIATION

TIRUCHIRAPPALLI, TAMIL NADU, INDIA - 620021
IN ASSOSCIATION WITH INDIAN ACCOUNTING ASSOCIATION (TIRUCHIRAPPALLI BRANCH)

Certificate of Course Completion

Khandra College.Khandra.Paschim Burdhaman.West Bengal.India.

participated and successfully completed with the grade A in the ONE WEEK ONLINE COURSE ON **RESEARCH METHODOLOGY FOR SOCIAL SCIENCE** held on 6th to 12th April 2020.

Pressur That

Course Director (Dr. Pranam Dhar) Osemin

Course Coordinator (Dr. C. Paramasivan)

website: www.iaraindia.com







Ministry of Human Resource Development

Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching

Teaching Learning Centre Ramanujan College (University of Delhi)

and

Indian Accounting Association, NCR Chapter

14 Days National Faculty Development Programme On

Data Analysis for Research in Social Sciences (17th - 30th June, 2020)

Certificate

This is to certify that Koustav Roy of Khandra College has participated and successfully completed 14 Days National Faculty Development Programme



(Dr S.P.Aggarwal)

Principal. Director TLC

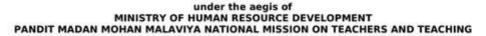
Ramamijan College, DU

(Dr. J. L. Gupta)

Secretary, IAA, NCR Chapter Member, Executive Council, University of Delhi



Teaching Learning Centre, Ramanujan College University of Delhi





This is to certify that

KOUSTAV ROY

of

KHANDRA COLLEGE

successfully completed a 4-Week Induction/Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education" from June 04 - July 01, 2020 and obtained grade A





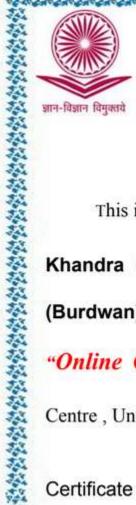
Blockchain Hash: 0xdf7852225964b388fab11ed52774e8133353ae33b397603acf4ab429d8451bci

Dr. S.P. AGGARWAL

Director, TLC

Principal, Ramanujan College

Dr.K.Latha Programme Director Ramanujan College



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE UNIVERSITY OF HYDERABAD HYDERABAD-500 046



CERTIFICATE OF PARTICIPATION

This is to certify that Mr. KOUSTAV ROY, Assistant professor in Department of Commerce,

Khandra College P.O: Khandra P.S: Andal Pin - 713363 (District: Paschim Bardhhaman

(Burdwan)) West Bengal, India has successfully completed THREE DAY ONLINE WORKSHOP ON

"Online Course Design, Development and Delivery" organized by Human Resource Development

Centre, University of Hyderabad during May, 7-9, 2020.

Certificate Id: 8-18-4-3-2020-431

Prof. Y. Narasimhulu Co-ordinator & Director

INTERNATIONAL WEBINAR ON **NATIONAL EDUCATION POLICY-2020**



Kalinga Institute of Industrial Technology (KIIT)

Deemed to be University U/s 3 of UGC Act, 1956 Bhubaneswar-751024, Odisha

Certificate of Participation

This is to Certify that Mr. Koustav Roy of Khandra College

has participated in the International Webinar on "NATIONAL

EDUCATION POLICY 2020" during 28th - 30th August, 2020,

organized by KIIT Deemed to be University.

Aromit 2

Prof. Jayanta K. Parida Director, KSCE Organizing Secretary

Prof. Sasmita Samanta Pro-Vice Chancellor Organizing Chair

Prof. Hrushikesha Mohanty Vice-Chancellor Patron.



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE UNIVERSITY OF HYDERABAD



Hyderabad - 500 046

CERTIFICATE OF PARTICIPATION

This is to certify that Mr. Koustav Roy, Assistant Professor in Commerce, Khandra College, Paschim Bardhaman, West Bengal has successfully completed two weeks online Refresher Course on Management and Commerce organized by the Human Resource Development Centre, University of Hyderabad from 14th to 26th September, 2020 and obtained grade 'A'.

Dr. Irala L. Reddy Course Coordinator

Certificate ID: HRDCRCMC100

Prof. Y. Narasimhulu Director

Grade 'A+' 85% and above

Grade 'A' 84% to 70%

Grade 'B' 69% to 60%

Grade 'C' 59% to 50%

Grade 'F' less than 49%



INDIAN ACCOUNTING ASSOCIATION (IAA) BHUBANESWAR BRANCH, ODISHA

Two-Day Workshop

on

TIME SERIES & PANEL DATA ANALYSIS

18th & 19th August 2020

Certificate of Participation

This is to certify that Mr. Koustav Roy of Dept. of Commerce,

Khandra college has successfully completed Two-day Workshop
on "Time Series and Panel Data Analysis" on 18th & 19th August

2020 organized by Indian Accounting Association, Bhubaneswar

Branch, Odisha.

Prof. R K Bal President, IAA, Bhubaneswar Branch

Dr. R K Swain Secretary,

IAA, Bhubaneswar Branch







ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

Nelson Mandela Marg, Vasant Kunj, New Delhi - 110 070

AICTE Training and Learning (ATAL) Academy

Certificate

This is certified that KOUSTAV ROY, Assistant Professor of Khandra college participated & completed successfully AICTE Training And Learning (ATAL) Academy Online Elementary FDP on "Emerging Financial Management and Accounting Techniques" from 21/09/2021 to 25/09/2021 at The University of Burdwan.

Hembi.

Advisor-I, ATAL Academy Mamta Rani Agarwal

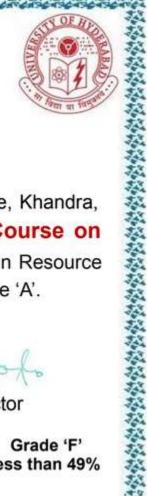




Coordinator



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE UNIVERSITY OF HYDERABAD



Hyderabad - 500 046

CERTIFICATE OF PARTICIPATION

This is to certify that Dr. Koustav Roy, Assistant Professor in Commerce, Khandra College, Khandra, Pashchim Bardhaman, WB has successfully completed two weeks online Refresher Course on Research Methodology for faculty of Social Sciences organized by the Human Resource Development Centre, University of Hyderabad from 9th to 21st May, 2022 and obtained grade 'A'.

Course Coordinator Certificate ID: HRDCRCRM16 Director

Grade 'A+' 85% and above

Grade 'A' 84% to 70%

Grade 'B' 69% to 60%

Grade 'C' 59% to 50%

Grade 'F' less than 49%

Two-day International e-Conference

on

'Changing Landscapes in Business, Finance and Economy: A Global Perspective'

Organised by

Department of Commerce in Collaboration with IQAC Sidho-Kanho-Birsha University, Purulia, West Bengal, India

Date: November 28-29, 2020

Certificate of Participation

This is to certify that Mr. Mr. Koustav Roy of Khandra college, Khandra, WB, India has participated in the 'Two-day International e-Conference on CLBFEGP' organised by Department of Commerce in collaboration with IQAC, SKBU, Purulia, West Bengal, India during November 28-29, 2020.

Prof. Dipak Kumar Kar Hon'ble Vice-Chancellor Prof. Dhananjoy Rakshit Chairman & Director, IQAC Prof. Pradipta Banerjee Convenor



ONE DAY NATIONAL LEVEL E-WORKSHOP

AWARENESS PROGRAMME ON NATIONAL DIGITAL LIBRARY OF INDIA



Organized by

Department of Library and IQAC of Vijaygarh Jyotish Ray College, Kolkata
In Collaboration with
National Digital Library of India, IIT Kharagpur

CERTIFICATE OF PARTICIPATION

This is to certify that	Koustav Roy, Assistant profess	or of	Khandra college	had
Participated in One I	Day National Level e-	Workshop o	on "Awareness Programme o	n National
Digital Library of India" of 2 hrs. duration on 24th of July, 2020 at 4.00 PM.				

Boyan

Convener Librarian, VJRC, Kolkata Franky Dan Sampa Debnath

Coordinators of IQAC VIRC, Kolkata Rn

Principal VJRC, Kolkata Chief Operating Officer NDLI, IIT, Kharagpur

E-certificate No. S. No./22-23/FIP-11-24



University Grants Commission



Human Resource Development Centre (HRDC)

Aligarh Muslim University, Aligarh

UGC Sponsored Online Faculty Induction Programme

THIS IS TO CERTIFY THAT

Mr./Ms./Mrs./Dr. RAJAT HEMBRAM, Assistant Professor, Department of Bengali, Khandra College, Khandra, Paschim Bardhaman (WB) (Kazi Nazrul University, Asansol) participated in the online Faculty Induction Programme from 22 August 2022 to 24 September 2022 organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade-'A'.

Director/Course Coordinator

Registrar

UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE

University of Mumbai



UGC SPONSORED ONLINE FACULTY INDUCTION PROGRAMME

This is to certify that

Sadiya Pravin

from

Khandra College, Khandra, W.B.

participated in the

FACULTY INDUCTION PROGRAMME

conducted from November 26 to December 29, 2021

and obtained Grade C

Co-ordinator Dec. 29, 2021, MUMBAI Director

_

Vice-Chancello

University Grants Commission

Human Resource Development Centre (HRDC)



UNIVERSITY OF LUCKNOW

UGC Sponsored Refresher Course

This is to certify that Dr./Mr./Ms,	(Name of Participant)	(Designation)
Deptt of Hindi, Khandya (College/University)	4	(Place)
participated in the Refresher Course	· ·	Dethodology (36)
from Aug. 16,2022 to Aug. 30,20	2.2.2 and obtained grade	A
kamal suly	J.K. Kamer	1



Mata Gujri College Fategarh Sahib

AN AUTONOMOUS COLLEGE

RE-ACCREDITED WITH 'A' GRADE BY NAAC
COVERED UNDER "STAR COLLEGE SCHEME" OF DBT, MINISTRY OF SCIENCE & TECHNOLOGY, GOI

ONE WEEK FACULTY DEVELOPMENT PROGRAMME on ADVANCE TOOLS IN RESEARCH

CERTIFICATE OF PARTICIPATION

This is to certify that Mr/Ms	Dr. Sandip T	ah .
Kha	ndra College	participate d
25/1/21 organized by office of D	IIIIe on Advance tools in Re	sparch! from 10/1/21

PROF. ANUPREET SINGH TIWANA (IQAC COORDINATOR)

DR. SAURABH GUPTA (DEAN RESEARCH)

DR. KASHMIR SINGH (DIRECTOR - PRINCIPAL)















E - Certificate of Participation

This is to certify that Dr. Sandip Tah, Assistant Professor, Geography, Khandra College, Paschim Bardhaman, has participated in the Refresher Course in Gender Sensitization organized from 27.7.2020 TO 8.8.2020 and obtained "A" Grade

PROF B SRINAGESH DIRECTOR



20,Ru

REGISTRAR / VICE CHANCELLOR



UGC-HRDC & RUSA OSMANIA UNIVERSITY, HYDERABAD

Opp. Law College, Osmania University, Hyderabad-500 007, Telangana

Phone No: 040-27098102, 27682346, Website: https://www.osmania.ac.in/hrdc/ E-Mail: hrdcou@gman.com

E - Certificate of Participation

This is to certify that DR. SANDIP TAH, ASSISTANT PROFESSOR, GEOGRAPHY, KHANDRA COLLEGE, PASCHIM BARDHAMAN, WEST BENGAL, has participated in the UGC-HRDC-RUSA Sponsored FIP Online Short Term Course on Research Methodology in Arts and Social Sciences organized from 29.06.2020 to 04.07.2020.

PROF B SRINAGESH

Osmania C Muniversity A

REGISTRAR/ VICECHANCELLOR





UGC-HUMAN RESOURCES DEVELOPMENT CENTRE (ACADEMIC STAFF COLLEGE) OSMANIA UNIVERSITY (NAAC WITH A+) HYDERABAD, TELANGANA.



E - Certificate of Participation

This is to certify that DR. SANDIP TAH, ASSISTANT PROFESSOR IN GEOGRAPHY, GEOGRAPHY, KHANDRA COLLEGE, P.O.- KHANDRA, PASCHIM BARDHAMAN, WEST BENGAL, has participated in the Online Short Term Course on Renewable Energy organized from 18.6.2020 to 20.6.2020.

PROF B SRINAGESH DIRECTOR



REGISTRAR/



SHIVAJI UNIVERSITY, KOLHAPUR

DEPARTMENT OF GEOGRAPHY

UGC-STRIDE Online Lecture Series





Certificate of Participation

This is to certify that Prof./Dr./Shri./Smt. Sandip Tah of Khandra College has participated/attended in the UGC-STRIDE Online Lecture Series organized by the Department of Geography, Shivaji, University, Kolhapur during February 1 - 3, 2021.

Date: 3rd February, 2021

Place: Kolhapur

(Dr. S. Dandapath) Co-ordinator

(Dr. S.D. Shinde) Professor & Head





Certificate of Participation

This is to certify that Prof. Dr. Mr. Mrs. Miss. Sandip Tah

Assistant Professor of Khandra College, Paschim Bardhaman has
participated in the webinar series organized by Department of Geography, East
Calcutta Girls' College, in collaboration with Internal Quality Assurance Cell
(IQAC) East Calcutta Girls' College, on the theme of "Innovative Research
Trends in Contemporary Geography" on 6th to 12th July, 2020. Thank you
for the active participation.

Bank	cige:	Sharena/	Panekali Hyjmdas	2. Singla Park	Leads George	Baraulta
Prof. Basab Chaudhuri Honourable Vice Chancellor West Bengal State University		Dr. Sukla Hazra Chief Patron & Principal East Calcutta Girls' College	Dr. Panchali Majumdar HOD, Dept. of Geography & IQAC Coordinator, East Calcutta Girls' College	Roy. Joint Convener, Webinar Series, Dept. of	Joint Convener, Webinar Series, Dept. of Geography, East Calcutta	Joint Couvener, Webinar Series, Dept. of



E-Certificate No. s. No./21-22/src-TE-II-57



University Grants Commission

Human Resource Development Centre (HRDC)
Aligarh Muslim University, Aligarh

UGC Sponsored Online Refresher Course

This is to certify that

Mr./Ms./Dr. SANDIP TAH, Assistant Professor, Department of Geography, Khandra College, Khandra, Paschim Bardhaman (WB) (Kazi Nazrul University, Asansol) participated in the On-Line Subject Refresher Course in Teacher Education (open to all) from 21 August 2021 to 04 September 2021 organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade-'A'.

Course Coordinator

Director

Registrar



UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)



Doctor Harisingh Gour Vishwavidyalaya, (A Central University)
Sagar - 470 003 (MP) India

Certificate

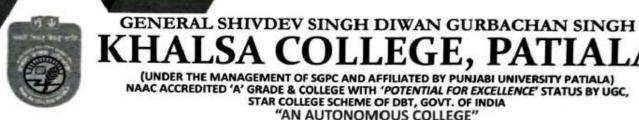
UGC-SPONSORED REFRESHER COURSE ON GEOGRAPHY AND DEVELOPMENT STUDIES

This is to certify that Dr. Sandip Tah (Assistant Professor in Geography, Khandra College, Durgapur Sub Division affiliated to Kazi Nazrul University, Asansol, West Bengal) successfully participated in the Refresher Course on 'Geography and Development Studies' held during the period 09th November to 22th November, 2022 in online mode and obtained Grade A+.

Director

Course Coordinator

Vice Chancellor





Research and IPR Cell CERTIFICATE OF PARTICIPATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Dr. Sandip Tah

One Week National Workshop on "Research Methodology" from 22-27 February, 2021 by Research and IPR Cell, GSSDGS Khalsa College Patiala.

Dr. Komaldeep Randhawa Organizing Secretary Dr. Ravinderjit Singh Dean Research

Dr. Dharminder Singh Ubha Principal

Serial Number: CIT(R)/MBA/FDP-2022/2219

CAMBRIDGE INSTITUTE OF TECHNOLOGY

CAMBRIDGE VILLAGE, TATISILWAI, RANCHI, JHARKHAND

(Run and Managed by Cambridge Trust of India)
(Approved by AICTE New Delhi & Affiliated to Jharkhand University of Technology, Ranchi)



DEPARTMENT OF MASTER OF BUSINESS ADMINISTRATION

This is to certify that Dr. Sandip Tah, Assistant Professor of Khandra College, West Bengal has participated in the one-week Online Faculty Development Program on "Capacity Building for teachers on 21st-century managerial skills" organized by the Department of MBA, Cambridge Institute of Technology, Ranchi, Jharkhand from 7th March to 12th March 2022.

Dr. Shalini Singh Coordinator - FDP

Prof. (Dr.) A. Bhattacharyya Dean Faculty, CIT(R)

Dr. N. Hari Babu Principal, CIT(R)









NATIONAL INSTITUTE OF DISASTER MANAGEMENT

(Ministry of Home Affairs, Govt. of India) New Delhi



This is to certify that

Dr. Sandip Tah

has participated in the Online Training Programme on

"Disaster Management in Mountain Areas with special reference to Kashmir Himalaya"

Jointly organized by National Institute of Disaster Management, Ministry of Home Affairs, Govt. of India and Department of Geography and Disaster Management, University of Kashmir, Srinagar during 11th to 13th November 2020.

and the

Prof. Shamim Ahmad Shah H.O.D Dept. of Geography & Disaster Management, University of Kashmir Dr. Amir Ali Khan

Faculty, NIDM Maj. Gen. Manoj Kumar Bindal Executive Director,

utive Director







E-Certificate No. S. No./21-22/FIP-IV-195



University Grants Commission

Human Resource Development Centre (HRDC) Aligarh Muslim University, Aligarh

UGC Sponsored Online Faculty Induction Programme

This is to certify that

Mr./Ms./Mrs./Dr. SHUBHALAKSMI RAYCHOWDHURY, Assistant Professor, Department of Political Science, Khandra College, Khandra, Paschim Bardhaman (WB) (Kazi Nazrul University, West Burdwan) participated in the On-Line Faculty Induction Programme from 08 February 2022 to 12 March 2022 organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade-'A'.

Course Coordinator / Director

Registra



Teaching Learning Centre, Ramanujan College University of Delhi

(Accredited Grade 'A++' by NAAC)
In collaboration with

Harmal Panchakroshi Shikshan Mandal's Ganpat Parsekar College Education Vidya Sankul, Bhom Plateau, Harmal-Goa

> under the aegis of MINISTRY OF EDUCATION

PANDIT MADAN MOHAN MALAVIYA NATIONAL MISSION ON TEACHERS AND TEACHING



This is to certify that

Ms. Shubhalaksmi Raychowdhury

of

Department of Political Science, Khandra College, Paschim Bardhaman, West Bengal has successfully completed online one-week Faculty Development Programme on

"BLENDED LEARNING: Concepts and Tools"

from 01 - 07 July, 2023 and obtained Grade A.





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Prof. S. P. Aggarwal (Principal & Director) TLC, Ramanujan College Mr. Udesh Natekar (Principal) Ganpat Parsekar College of Education



UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)



Doctor Harisingh Gour Vishwavidyalaya, Sagar - 470 003 (MP) India

CONTACT | € 07582-264629 M hrdcsagar@gmail.com

Certificate

UGC-SPONSORED SHORT-TERM COURSE ON
RESEARCH METHODOLOGY IN SOCIAL SCIENCES AND HUMANITIES



This is to certify that Dr. Sumita Mandal (Assistant Professor in Sanskrit, Khandra College affiliated to Kazi Nazrul University, Asansol, West Bengal) successfully participated in the Short-Term Course on 'Research Methodology in Social Sciences and Humanities' held during 21th October - 27th October, 2020 in online mode.

Director

Coordinator

Vice-chancellor

UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)



RANCHI UNIVERSITY, RANCHI

(2020-2021 ONLINE COURSES)



UGC-SPONSORED INTER/MULTI-DISCIPLINARY REFRESHER COURSE IN

'RESEARCH METHODOLOGY'

This is to certify that

Dr. SUMITA MANDAL

Assistant Professor, Dept. of Sanskrit Khandra College, Khandra, Paschim Bardhaman Kazi Nazrul University, Asansol, West Bengal

Participated in the Inter/Multi-disciplinary Refresher Course in 'Research Methodology' from 02/09/2020 to 15/09/2020

and obtained Grade -A

Tyst. Kumar (DIRECTOR)

(COURSE CO-ORDINATOR)

Kamini Kumar (VICE-CHANCELLOR)





Teaching Learning Centre, Ramanujan College University of Delhi



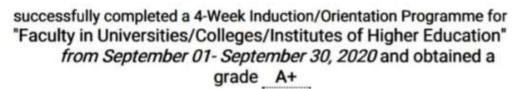


This is to certify that

Mr. Tapas Ghosh, Assistant Professor.

of

Department of Philosophy, khandra College, khandra, Affiliated to Kazi Nazrul University, Paschim Bardhaman, West Bengal.







Blockchein Hash: 0x18e9ab5492f89835dce638c962699005ae842e3e08b8952b3ab83ef598c9e7e

Dr. S.P. AGGARWAL

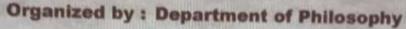
Director, TLC Principal, Ramanujan College **Dr.K.Latha** Programme Director Ramanujan College



NATIONAL LEVEL SEVEN DAYS ONLINE WORKSHOP

Reading of The Indian Philosophical Text: Bhāsāpariccheda

(Date : 23rd August 2021 to 29th August 2021)



In collaboration with Internal Quality Assurance Cell (IQAC)

YOGODA SATSANGA PALPARA MAHAVIDYALAYA

NAAC Accredited - 'B' and Affiliated to Vidyasagar University
Palpara, Purba Medinipur, West Bengal, Pin - 721458

Certificate of Participation

This is to certify that Prof. Tapas Ghosh. Assistant Professor of Khandra College has actively participated in the National Level Seven Days Online Workshop on "Reading of The Indian Philosophical Text: Bhāsāpariccheda" during 23.08.2021 to 29.08.2021 Organized by the Department of Philosophy in collaboration with IQAC, Yogoda Satsanga Palpara Mahavidyalaya Palpara, Purba Medinipur, Pin – 721458, West Bengal, India

Prof. (Dr.) Pradipta Kr. Mishra

Principal

Y. S. Palpara Mahavidyalaya

Dr. Aniruddha Sinha

IQAC Coordinator

V. S. Palpara Mahavidyalaya

Prof. Soumen Roy

Convener & Assistant Professor

Department of Philosophy

Dr. Mrinal Kanti Dev.

Coordinator & H.O.D.

Department of Philosophy

HRDC9870252022

ज्ञान-विज्ञान विमुक्तये



UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC) JAWAHARLAL NEHRU UNIVERSITY

UGC - SPONSORED REFRESHER COURSE (ONLINE)

This is to certify that

Mr. Tapas Ghosh, Assistant Professor

Department of Philosophy, Khandra College Affiliated to Kazi Nazrul University, West Bengal

has successfully completed the Refresher Course in Philosophy held from 9th January, 2023 to 21st January, 2023 and obtained Grade... A only

Prof. Bhagat Oinam & Dr. Smita Sirker
Course Coordinators

Place: New Delhi Date: 21/01/2023 Prof. Ram Nath Jha
Director

Santishree Dhulipudi Pandit
Vice Chancellor



UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC) RANCHI UNIVERSITY, RANCHI



(2021-2022 ONLINE COURSES)

UGC-SPONSORED GURU-DAKSHTA

7th FACULTY INDUCTION PROGRAMME (FIP)

This is to certify that

Mr. TAPAS GHOSH

Assistant Professor, Department of Philosophy Khandra College, Khandra, Paschim Bardhaman Kazi Nazrul University, Asansol, West Bengal

Participated in the '7th Faculty Induction Programme (FIP) of 170 hours' from 03/12/2021 to 30/12/2021

and obtained Grade -A

(DIRECTOR)

(COURSE CO-ORDINATOR)

(VICE-CHANCELLOR)

E-certificate No.

FIP-06 Feb-14 March/2023/S. No-151



University Grants Commission

ज्ञान-विज्ञान विमुक्तये

Human Resource Development Centre (HRDC)

Aligarh Muslim University, Aligarh UGC Sponsored online Faculty Induction Programme

THIS IS TO CERTIFY THAT

Mr./Ms./Mrs./Dr. UDAY SARDAR, Assistant Professor, Department of Bengali, Khandra College, Khandra, Paschim Bardhaman (WB)(Kazi Nazrul University, Paschim Bardhaman) participated in the Online Faculty Induction Programme from 06 February to 14 March 2023 organized by the UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade-'A'.

Director/Course Coordinator

Registrar

UNIVERSITY GRANTS COMMISSION

HUMAN RESOURCE DEVELOPMENT CENTRE





UNIVERSITY OF NORTH BENGAL

(ACCREDITED BY NAAC WITH GRADE B++)

RAJA RAMMOHUNPUR, DARJEELING

UGC SPONSORED REFRESHER COURSE

Certificate of Participation
This is to certify that

Dr Uday Sardar, Assistant Professor of Bengali, Khandra College, P.O- Khandra, P.S.-Andal, District - Paschim Bardhaman, State- West Bengal, Pin Code - 713363, participated in the Refresher Course on Bengali from August 24, 2023 to September 07, 2023 and obtained Grade A+.

Date : 07/09/2023

Place : NBU

COURSE COORDINATOR (PROF. UTPAL MANDAL) PROFESSOR - DIRECTOR

(PROF. ANJAN CHAKRABARTI)

VICE-CHANCELLOR

(PROF. RATHIN BANDYOPADHYAY)

KHANDRA COLLEGE

Fax and Tel no. (0341) 2665245

(Affiliated to Kazi Nazrul University)
[Assessed and Accredited by NAAC]
P.O. Khandra, 713 363, Dt. Paschim Bardhaman

Abstract of the Meeting of the IQAC, Khandra College, dt. 22/08/2018 Members Present:-

a) Sd/ Prof. S.K. Hazra Principal

b) Sd/ Dr. A.K. Chakraborty Co-ordinator

c) Sd/ Dr. A. Bhattacharya Member

d) Sd/ Dr. S. Tah Member

e) Sd/ Ms. R. Banerjee Member

f) Sd/ Mr. R. Mukherjee Member

The Principal, Prof. S.K. Hazra is in the chair and the following are discussed and resolved in the presence of the esteemed members

- 1. The IQAC discussed the necessity for short training programmes for teaching and non-teaching staff under the aegis of the institution, regarding various technical and otherwise professional aspects within the workspace.
- 2. It is resolved that the college will organize at least one (1) week-long faculty (teaching and non-teaching) training programme per academic session, focusing on pertinent topics relevant within the college work environment, between the sessions 2018-19 and 2022-23.
- 3. It is further resolved that Prof. S.K. Hazra, Principal, Khandra College, be requested to make the necessary arrangements for the abovementioned.

Countersigned S/d Prof. S.K. Hazra, Principal Khandra College

PRINCIPAL
KHANDRA COLLEGE
P.O., Khandra, Paschim Bardhaman

From,

The Principal

Khandra College,

P.O.: Khandra,

Dt.: Paschim Bardhaman

Pin: 713363

Seven (7) Day Training Programme on "Computer Basics" to be Organized

by the College dt. 01/12/2018

All college staff – Teaching (Permanent & Guest Faculty) and Non-Teaching – are

hereby informed that the college has resolved to organize a seven (7) day training course on

"Computer Basics" from 16/12/2018 to 22/12/2018.

Members of the staff and faculty are requested to register their names with Smt. Piu

Bandopadhyay, Guest Lecturer in Journalism and Mass Communication, within 10/12/2018

and ensure their participation in the programme.

IQAC Co- ordinator

Coordinator Internal Quality Assurance Cell KHANDRA COLLEGE

Arhirl Kr. Elner Bert

PORTUGATION OF THE PROPERTY OF

Principal
PRINCIPAL
KHANDRA COLLEGE
P.O.: Khandra, Paschim Bardhaman



COMPUTER BASICS 16/12/18 — 22/12/18

A TRAINING COURSE

ORGANIZED BY
KHANDRA COLLEGE (K.N.U.),
KHANDRA,
PASCHIM BARDHAMAN.
https://khandracollege.ac.in/

ABOUT THE COLLEGE



Khandra College, a co-educational institution imparting higher education, is located at Khandra, Dist. Paschim Bardhaman, West Bengal (Lat-23° 06' 33" N & Long-87° 22' 0" E). The college was established in 1981 under the leadership of the late Amalendu Bakshi, a local Philanthrope, to cater higher education among the boys and girls of the surrounding area. The primary motto of the college was to set up a minimum infrastructure for imparting higher education to young students who were mostly first-generation learners coming from economically backward strata of the society. The effort was soon acknowledged by the Government of West Bengal, and in the year of its inception, the University of Burdwan accorded affiliation to the college as a co-educational institution for higher studies.

The Academic activities of the College were inaugurated in 1981 with only B.A. General Course of studies in Bengali, English, History, Philosophy, Sanskrit, Political science and Economics with few students. In 1985, the B.Com General Course was introduced, and from 1996 onwards Honours Courses of studies in the aforementioned disciplines were made accessible to the students.

The College, which was born an unknown sapling upon the mining crags of Ukhra and Andal, far away from the glitter of the metropolis, may now boast of holding fourteen Major Courses of studies in its branches by the side of twenty

Minor courses of studies to enrich its foliage. This has become possible as a consequence of the combined efforts rendered by the Teachers, the Students, the local people and each and every staff member of the institutional family.

Khandra College received its Assessment and Accreditation by NAAC for the First Cycle in the year 2007. Our efforts were once more acknowledged when we received accreditation from NAAC for the second cycle in 2018. Now we are looking forward to a newer dimension in our attempts to embrace the NEP 2020 guidelines in imparting Higher Education to our students through various academic, administrative and co-curricular activities.

ABOUT THE TRAINING COURSE



Basic computer education is essential for teachers and college staff in today's digital age. As technology continues to play an increasingly significant role in education, equipping educators and staff with basic computer skills is crucial for enhancing teaching effectiveness, administrative efficiency, and overall productivity. Computers are valuable tools for creating engaging instructional materials, delivering online lessons, and facilitating interactive learning experiences.

The internet offers a wealth of educational resources, including digital libraries, research databases, and educational websites. It also enables seamless communication and collaboration among teachers, students, parents, and colleagues. Computer literacy equips educators and staff with the skills to use email, messaging apps, and video conferencing tools effectively for communicating with stakeholders, collaborating on projects, and providing timely feedback.

In the post-pandemic era, colleges and universities rely on various computer-based systems for administrative tasks such as student registration, grading, attendance tracking, and financial management. Proficiency in basic

computer skills enables college staff to navigate these systems efficiently, streamline administrative processes, and ensure the smooth operation of academic institutions. Computer literacy also opens up opportunities for ongoing professional development and learning. Educators and staff can access online courses, webinars, and educational resources to enhance their teaching skills, stay abreast of emerging technologies, and adapt to evolving educational trends.

In an increasingly digital world, teachers need to educate students about responsible digital citizenship and online safety. Teachers with basic computer education can guide students in navigating the internet safely, critically evaluating online information, and practicing ethical behaviour in digital environments. Basic computer skills are also becoming increasingly important for career advancement in the education sector. Educators and staff who are proficient in using educational technology and computer-based tools may have a competitive edge in their careers, whether it's securing leadership positions, pursuing advanced degrees, or exploring new opportunities in educational technology roles.

COURSE OBJECTIVES

- Use of computers in education
- ITC in college administration
- Communication and collaboration
- Safe and responsible digital citizenship
- Technology and career advancement

COURSE DURATION

21 hours over the course of 7 days. Classes will be held beyond college hours.

COURSE INTAKE

100 participants (Teaching and non-teaching staff only).

RESOURCE PERSONS

Smt. Piu Bandopadhyay, Guest Lecturer in Journalism and Mass Communication, Khandra College, KNU.

KHANDRA COLLEGE

CERTIFICATE OF COMPLETION

This is to certify that

Participated in the

Computer Basics Training Programme

From 16/12/2018 to 22/12/18.

DATE



SIGNATURE

List of Participants

COMPUTER BASICS

16/12/18 - 22/12/18

KHANDRA COLLEGE (K.N.U.)

Khandra, Paschim Bardhaman

Sr.	Name & Designation			
	TEACHING STAFF			
1	Prof. Paritosh Kr. Dhara			
	Assoc. Prof. Dept. of Philosophy, KC (KNU)			
2	Prof. Sisirendu Dasgupta			
	Assoc. Prof., Dept. of English, KC (KNU)			
3	Dr. Ashish Kr. Chakraborty			
	Assoc. Prof., Dept. of Pol. Sc., KC (KNU)			
4	Dr. Abhisek Bhattacharya			
	Asst. Prof., Dept. of English, KC (KNU)			
5	Dr. Sudipa Chowdhury			
	Assoc. Prof., Dept. of Bengali, KC (KNU)			
6	Dr. Sandip Tah			
	Asst. Prof., Dept. of Geography, KC (KNU)			
7	Dr. Abhijit Kr. Ghosh			
	Asst. Prof., Dept. of Bengali, KC (KNU)			
8	Prof. Tapan Kr. Das			
	Asst. Prof., Dept. of History, KC (KNU)			
9	Prof. Sadiya Pravin			
	Asst. Prof., Dept. of Hindi, KC (KNU)			
10	Prof. Dhiren Mandi			
	Asst. Prof., Dept. of Sanskrit, KC (KNU)			
11	Mr. Biswajit Ghosh			
	Part-Time Faculty, Dept. of Geography, KC (KNU)			
12	Mr. Santanu Jarimuni			
	Part-Time Faculty, Dept. of Geography, KC (KNU)			
13	Mrs. Munmun Nanda			
1.4	Part-Time Faculty, Dept. of Economics, KC (KNU)			
14	Mr. Tarak Nath Nayak			
15	Part-Time Faculty, Dept. of Sanskrit, KC (KNU)			
15	Ms. Mitali Sen			
16	Part-Time Faculty, Dept. of Sanskrit, KC (KNU)			
16	Mr. Animesh Mondal			
17	Part-Time Faculty, Dept. of Sanskrit, KC (KNU)			
17	Ms. Chameli Sharma Part Time Faculty, Dept. of Philosophy, KC (KNII)			
10	Part-Time Faculty, Dept. of Philosophy, KC (KNU) Ms. Madhumita Mondal			
18	Part-Time Faculty, Dept. of Philosophy, KC (KNU)			
19				
19	Mrs. Lalima Chakrabarty Banerjee			

	Part-Time Faculty, Dept. of Music, KC (KNU)
20	Mrs. Piu Banerjee
20	Part-Time Faculty, Dept. of Multimedia & Mass. Comm.,
	KC (KNU)
21	Mrs. Geeta Haldar
21	Part-Time Faculty, Dept. of Bengali, KC (KNU)
22	Mr. Gopinath Banerjee
	Part-Time Faculty, Dept. of English, KC (KNU)
23	Mrs. Sudipta Choudhury
	Part-Time Faculty, Dept. of English, KC (KNU)
24	Mrs. Rianka Banerjee
	Guest Lecturer, Dept. of English, KC (KNU)
25	Dr. Anju Singh
	Part-Time Faculty, Dept. of Hindi, KC (KNU)
26	Mr. Arun Kr. Shah
	Part-Time Faculty, Dept. of Hindi, KC (KNU)
27	Mr. Aman Vishwakarma
	Part-Time Faculty, Dept. of Hindi, KC (KNU)
28	Ms. Priti Singh
	Part-Time Faculty, Dept. of Hindi, KC (KNU)
29	Mr. Kajal Kanti Bandopadhyay
	Part-Time Faculty, Dept. of History, KC (KNU)
30	Mrs. Rakhi Dhar
	Part-Time Faculty, Dept. of History, KC (KNU)
31	Mrs. Kalyani Garai
	Part-Time Faculty, Dept. of History, KC (KNU)
32	Ms. Priti Verma
22	Part-Time Faculty, Dept. of Pol. Sc., KC (KNU)
33	Mr. Arup Dutta
24	Part-Time Faculty, Dept. of Pol. Sc., KC (KNU)
34	Mrs. Ananya Sengupta (Dasgupta)
35	Part-Time Faculty, Dept. of Education, KC (KNU) Ms. Shulakshmana Chattaraj
33	Part-Time Faculty, Dept. of Sociology, KC (KNU)
36	Mrs. Binita Nandi
30	Part-Time Faculty, Dept. of Chemistry, KC (KNU)
37	Mrs. Pritisha Roy
	Part-Time Faculty, Dept. of Chemistry, KC (KNU)
38	Mr. Prasanta Panda
	Part-Time Faculty, Dept. of Mathematics, KC (KNU)
39	Mrs. Uttama Dev
	Part-Time Faculty, Dept. of Botany, KC (KNU)
40	Mrs. Gopali Shampa Roy
	Part-Time Faculty, Dept. of Botany, KC (KNU)
41	Ms. Piyali Chakraborty
	Part-Time Faculty, Dept. of Zoology, KC (KNU)
42	Mrs. Ranita Gupta
	Part-Time Faculty, Dept. of Zoology, KC (KNU)
43	Mr. Kapileswar Nandi

	Part-Time Faculty, Dept. of Commerce, KC (KNU)				
44	Mr. Prabhat Dutta				
	Part-Time Faculty, Dept. of Commerce, KC (KNU)				
45	Mr. Volanath Mondal				
	Part-Time Faculty, Dept. of Commerce, KC (KNU)				
	NON-TEACHING STAFF				
46	Mr. Ranjit Mukherjee				
	Cashier				
47	Mr. Biswanath Dhibar				
	Clerk				
48	Mr. Arpan Sarkar				
	Clerk				
49	Mr. Subinoy Dey				
	Clerk				
50	Mr. Gourgopal Mondal				
	Electrician cum Caretaker				
51	Mrs. Santana Dewasi				
	Geography lab attendant				
52	Mr. Swapan Ruidas				
	Guard				
53	Smt. Kajoli Ruidas				
	Sweeper				
54	Mr. Sisir Sen				
	Part time gymnasium attendant				
55	Mr. Kartik Ruidas Karmabandhu				
<i></i>					
56	Mr. Bhakti Pada Ruidas				
57	Casual staff Mr. Bidhan Mondal				
57					
50	Casual staff Mr. Anoth Nondi				
58	Mr. Anath Nandi Casual staff				
59	Mrs. Samapti Khan				
37	Casual staff				
60	Mr. Sevak Banerjee				
00	Casual staff				
	Casual stall				

Achirl Kr. Earen berg

Coordinator (IQAC)

Coordinatol
Internal Quality Assurance Cell
KHANDRA COLLEGE



Principal

PRINCIPAL
KHANDRA COLLEGE
P.O.: Khandra, Paschim Bardhaman

From,

The Principal

Khandra College, P.O.: Khandra,

Dt.: Paschim Bardhaman

Pin: 713363

Seven (7) Day Training Programme on "Basic Communication" to be

Organized by the College dt. 10/12/2019

All college staff – Teaching (Permanent & Guest Faculty) and Non-Teaching – are hereby informed that the college has resolved to organize a seven (7) day training course on "Basic Communication" from 02/01/2020 to 08/01/2020.

Members of the staff and faculty are requested to register their names with Prof. Sisirendu Dasgupta, Assoc. Prof in English, or Dr. Sudipa Chowdhury, Assoc. Prof in Bengali, within 22/12/2019 and ensure their participation in the programme.

IQAC Co- ordinator

Coordinator

ternal Quality Association KHANDRA COLLEGE

Principal
PRINCIPAL
KHANDRA COLLEGE
P.O.: Khandra, Paschim Bardhaman



BASIC COMMUNICATION

A TRAINING COURSE



02/01/2020 - 08/01/2020



ORGANIZED BY

KHANDRA COLLEGE (K.N.U.), KHANDRA, PASCHIM BARDHAMAN.

https://khandracollege.ac.in/

ABOUT THE COLLEGE



Khandra College, a co-educational institution imparting higher education, is located at Khandra, Dist. Paschim Bardhaman, West Bengal (Lat-23° 06' 33" N & Long-87° 22' 0" E). The college was established in 1981 under the leadership of the late Amalendu Bakshi, a local Philanthrope, to cater higher education among the boys and girls of the surrounding area. The primary motto of the college was to set up a minimum infrastructure for imparting higher education to young students who were mostly first-generation learners coming from economically backward strata of the society. The effort was soon acknowledged by the Government of West Bengal, and in the year of its inception, the University of Burdwan accorded affiliation to the college as a co-educational institution for higher studies.

The Academic activities of the College were inaugurated in 1981 with only B.A. General Course of studies in Bengali, English, History, Philosophy, Sanskrit, Political science and Economics with few students. In 1985, the B.Com General Course was introduced, and from 1996 onwards Honours Courses of studies in the aforementioned disciplines were made accessible to the students.

The College, which was born an unknown sapling upon the mining crags of Ukhra and Andal, far away from the glitter of the metropolis, may now boast of holding fourteen Major Courses of studies in its branches by the side of twenty Minor courses of studies to enrich its foliage. This has become possible as a

consequence of the combined efforts rendered by the Teachers, the Students, the local people and each and every staff member of the institutional family.

Khandra College received its Assessment and Accreditation by NAAC for the First Cycle in the year 2007. Our efforts were once more acknowledged when we received accreditation from NAAC for the second cycle in 2018. Now we are looking forward to a newer dimension in our attempts to embrace the NEP 2020 guidelines in imparting Higher Education to our students through various academic, administrative and co-curricular activities.

ABOUT THE TRAINING COURSE



Basic communication skills are just as vital in an academic setting as they are in any other environment, if not more so. Whether it's in classrooms, lecture halls, research groups, or academic conferences, effective communication skills play a crucial role in facilitating learning, exchanging ideas, and advancing knowledge. In classrooms and lecture halls, students rely on instructors to convey complex concepts and information effectively. Strong communication skills enable educators to explain ideas clearly, engage students in discussions, and ensure that learning objectives are met.

Academia thrives on collaboration and the exchange of ideas. Whether it is working on group projects, conducting research, or presenting findings, effective communication skills are essential. Researchers must communicate their ideas, methodologies, and results clearly to peers and collaborators, fostering collaboration and advancing knowledge collectively. Similarly, academic writing is a fundamental aspect of scholarly communication. Writing research papers, essays, or theses, publishing research findings in journals or presenting them at conferences, as well as conducting peer reviews are integral to the academic process.

Academia involves networking with peers, mentors, and professionals in the field. Whether it's attending conferences, seminars, or academic events, effective communication skills are essential for building relationships, sharing ideas, and advancing one's career in academia. In essence, basic communication skills are indispensable in an academic space for fostering learning, collaboration, scholarly discourse, and career advancement. By honing these skills, college or university staff can enhance their academic performance, contribute meaningfully to their field, and excel in their academic pursuits.

COURSE OBJECTIVES

- Communication fundamentals
- Research and academic language and jargon
- Telecommunication and technology aided communication
- Peer review and feedback
- Publishing and style-sheets (MLA, APA, etc.)
- Public speaking and addressing masses
- Des-escalation and mediation methods

COURSE DURATION

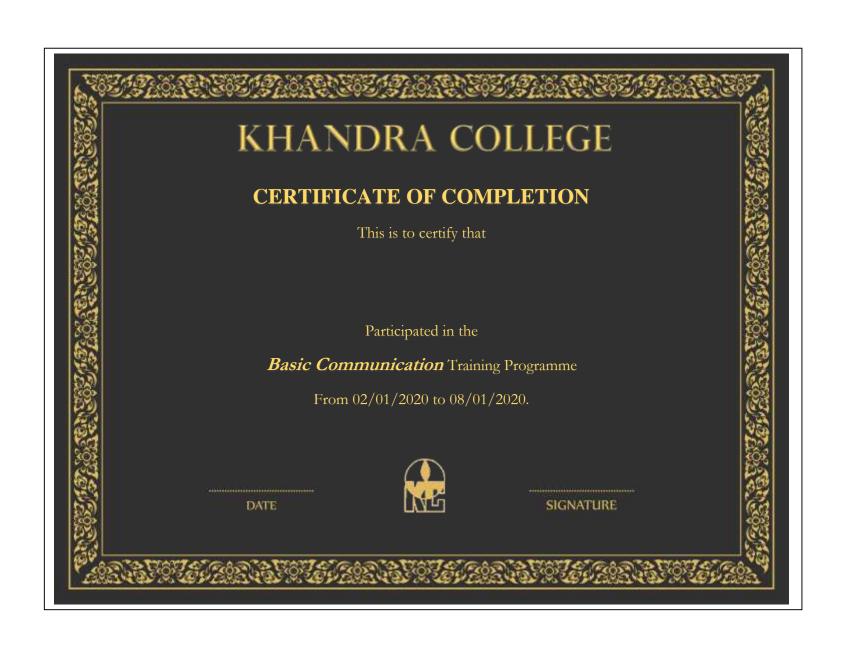
21 hours over the course of 7 days. Classes will be held beyond college hours.

COURSE INTAKE

100 participants (Teaching and non-teaching staff only).

RESOURCE PERSONS

- Prof. Sisirendu Dasgupta, Associate Professor in English,
 Khandra College, KNU.
- Dr. Sudipa Chowdhury, Associate Professor in Bengali,
 Khandra College, KNU.



List of Participants

BASIC COMMUNICATION

02/01/2020 - 08/01/2020

KHANDRA COLLEGE (K.N.U.)

Khandra, Paschim Bardhaman

Sr.	Name & Designation
	TEACHING STAFF
1	Dr. Abhisek Bhattacharya
	Asst. Prof., Dept. of English, KC (KNU)
2	Prof. Amrita Sett
	Asst. Prof., Dept. of History, KC (KNU)
3	Dr. Ashish Kr. Chakraborty
	Assoc. Prof., Dept. of Pol. Sc., KC (KNU)
5	Prof. Dhiren Mandi
	Asst. Prof., Dept. of Sanskrit, KC (KNU)
7	Dr. Koustav Roy
	Asst. Prof., Dept. of Commerce, KC (KNU)
8	Prof. Paritosh Kr. Dhara
	Assoc. Prof., Dept. of Philosophy, KC (KNU)
9	Prof. Sadiya Pravin
	Asst. Prof., Dept. of Hindi, KC (KNU)
10	Dr. Sandip Tah
	Asst. Prof., Dept. of Geography, KC (KNU)
11	Prof. Sisirendu Dasgupta
	Assoc. Prof., Dept. of English, KC (KNU)
12	Dr. Sudipa Chowdhury
	Assoc. Prof., Dept. of Bengali, KC (KNU)
13	Dr. Sumita Mandal
	Asst. Prof., Dept. of Sanskrit, KC (KNU)
14	Prof. Shubhalaksmi Raychowdhury
	Asst. Prof., Dept. of Pol. Sc., KC (KNU)
15	Prof. Tapas Ghosh
	Asst. Prof., Department of Philosophy, KC (KNU)
16	Mr. Biswajit Ghosh
	SACT II, Dept. of Geography, KC (KNU)
17	Ms. Chumki Mondal
	SACT I, Dept. of Geography, KC (KNU)
18	Mr. Santanu Jarimuni
	SACT II, Dept. of Geography, KC (KNU)
19	Mrs. Munmun Nanda
	SACT II, Dept. of Economics, KC (KNU)
20	Mr. Tarak Nath Nayak
	SACT I, Dept. of Sanskrit, KC (KNU)

21 Ms. Mitali Sen SACT I, Dept. of Sanskrit, KC (KNU) 22 Mr. Animesh Mondal SACT II, Dept. of Sanskrit, KC (KNU) 23 Ms. Kripasindhu Ruj SACT II, Dept. of Sanskrit, KC (KNU) 24 Mrs. Tanushree Mondal SACT II, Dept. of Philosophy, KC (KNU) 25 Ms. Chameli Sharma SACT II, Dept. of Philosophy, KC (KNU) 26 Ms. Madhumita Mondal SACT II, Dept. of Philosophy, KC (KNU) 27 Mr. Sumit Mahato SACT II, Dept. of Philosophy, KC (KNU) 28 Mrs. Lalima Chakrabarty Banerjee SACT II, Dept. of Music, KC (KNU) 29 Mrs. Piu Banerjee SACT II, Dept. of Multimedia & Mass. Comm., KC (KNU) 30 Mrs. Geeta Haldar SACT II, Dept. of Bengali, KC (KNU) 31 Mr. Indrajit Ghosh SACT II, Dept. of Bengali, KC (KNU) 32 Mr. Soumitra Singha Mahapatra SACT II, Dept. of Bengali, KC (KNU) 33 Mr. Joydeb Kumbhakar SACT II, Dept. of Bengali, KC (KNU) 34 Mr. Gopinath Banerjee SACT II, Dept. of English, KC (KNU) 35 Mrs. Sudipta Choudhury SACT II, Dept. of English, KC (KNU) 36 Mrs. Sudipta Choudhury SACT II, Dept. of English, KC (KNU) 37 Dr. Anju Singh SACT I, Dept. of Hindi, KC (KNU) 38 Mr. Arun Kr. Shah SACT I, Dept. of Hindi, KC (KNU) 39 Mr. Aman Vishwakarma SACT I, Dept. of Hindi, KC (KNU) 40 Ms. Priti Singh SACT I, Dept. of Hindi, KC (KNU)		7. 7. 7. ~
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36 Mrs. Rianka Banerjee SACT I, Dept. of English, KC (KNU) 37 Dr. Anju Singh SACT I, Dept. of Hindi, KC (KNU) 38 Mr. Arun Kr. Shah SACT I, Dept. of Hindi, KC (KNU) 39 Mr. Aman Vishwakarma SACT I, Dept. of Hindi, KC (KNU) 40 Ms. Priti Singh	35	_
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37 Dr. Anju Singh SACT I, Dept. of Hindi, KC (KNU) 38 Mr. Arun Kr. Shah SACT I, Dept. of Hindi, KC (KNU) 39 Mr. Aman Vishwakarma SACT I, Dept. of Hindi, KC (KNU) 40 Ms. Priti Singh	30	
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38 Mr. Arun Kr. Shah SACT I, Dept. of Hindi, KC (KNU) 39 Mr. Aman Vishwakarma SACT I, Dept. of Hindi, KC (KNU) 40 Ms. Priti Singh	3/	ů e
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40 Ms. Priti Singh		
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41 Mr. Kajal Kanti Bandopadhyay	41	1
SACT II, Dept. of History, KC (KNU)		
42 Mrs. Rakhi Dhar	42	
SACT II, Dept. of History, KC (KNU)		
43 Mrs. Kalyani Garai	43	
SACT I, Dept. of History, KC (KNU)		· ·
48 Mr. Sudip Kr. Sadhu	48	
SACT II, Dept. of History, KC (KNU)		SACT II, Dept. of History, KC (KNU)
49 Ms. Priti Verma	49	Ms. Priti Verma

	SACT I, Dept. of Pol. Sc., KC (KNU)
50	Mr. Arup Dutta
30	SACT II, Dept. of Pol. Sc., KC (KNU)
51	Mrs. Ananya Sengupta (Dasgupta)
	SACT II, Dept. of Education, KC (KNU)
52	Ms. Shulakshmana Chattaraj
	SACT II, Dept. of Sociology, KC (KNU)
53	Md. Julfikar
	SACT II, Dept. of Phys. Ed., KC (KNU)
54	Mr. Shubhadeep Panda
	SACT II, Dept. of Physics, KC (KNU)
55	Mrs. Binita Nandi
	SACT II, Dept. of Chemistry, KC (KNU)
56	Mrs. Pritisha Roy
	SACT II, Dept. of Chemistry, KC (KNU)
57	Mr. Prasanta Panda
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58	Mrs. Uttama Dey
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59	Mrs. Gopali Shampa Roy
	SACT II, Dept. of Botany, KC (KNU)
60	Ms. Piyali Chakraborty
(1	SACT II, Dept. of Zoology, KC (KNU)
61	Mrs. Ranita Gupta
(2	SACT II, Dept. of Zoology, KC (KNU)
62	Mr. Kapileswar Nandi SACT II, Dept. of Commerce, KC (KNU)
63	Mr. Prabhat Dutta
03	SACT II, Dept. of Commerce, KC (KNU)
64	Mr. Volanath Mondal
	SACT I, Dept. of Commerce, KC (KNU)
	NON-TEACHING STAFF
65	Mr. Ranjit Mukherjee
	Cashier
66	Mr. Biswanath Dhibar
	Clerk
67	Mr. Arpan Sarkar
	Člerk
68	Mr. Subinoy Dey
	Clerk
69	Mr. Gourgopal Mondal
	Electrician cum Caretaker
70	Mrs. Santana Dewasi
	Geography lab attendant
71	Mr. Swapan Ruidas
70	Guard
72	Smt. Kajoli Ruidas

	Sweeper
73	Mr. Sisir Sen
	Part time gymnasium attendant
74	Mr. Kartik Ruidas
	Karmabandhu
75	Mr. Bhakti Pada Ruidas
	Casual staff
76	Mr. Bidhan Mondal
	Casual staff
77	Mr. Anath Nandi
	Casual staff
79	Mrs. Samapti Khan
	Casual staff
80	Mr. Sevak Banerjee
	Casual staff

Achirl Kx Earen berg

Coordinator (IQAC)

Coordinatol
Internal Quality Assurance Cell
KHANDRA COLLEGE



Principal

PRINCIPAL
KHANDRA COLLEGE
P.O.: Khandra, Paschim Bardhaman

Seven (7) Day Training Programme on "Yoga and Mental Health" to be Organized by the College dt.30/11/2021

All college staff – Teaching (Permanent & Guest Faculty) and Non-Teaching – are hereby informed that the college has resolved to organize a seven (7) day training course on "Yoga and Mental Health" from 15/12/2021 to 21/12/2021.

Members of the staff and faculty are requested to register their names with Md.

Julfikar, SACT in Physical Education or Mr. Sevak Banerjee, Gymnasium Trainer, within 05/12/2021 and ensure their participation in the programme.

IQAC Co- ordinator

Coordinate:
Internal Quality Assurance Cell
KHANDRA COLLEGE

Achiel W. Elnerbert



Principal
PRINCIPAL
KHANDRA COLLEGE
P.O.: Khandra, Paschen Bardhaman



YOGA AND MENTAL HEALTH

A TRAINING COURSE 15/12/2021 – 21/12/2021

ORGANIZED BY

KHANDRA COLLEGE (K.N.U.), KHANDRA, PASCHIM BARDHAMAN.

Visit KC at

https://khandracollege.ac.in/

ABOUT THE COLLEGE



Khandra College, a co-educational institution imparting higher education, is located at Khandra, Dist. Paschim Bardhaman, West Bengal (Lat-23° 06' 33" N & Long-87° 22' 0" E). The college was established in 1981 under the leadership of the late Amalendu Bakshi, a local Philanthrope, to cater higher education among the boys and girls of the surrounding area. The primary motto of the college was to set up a minimum infrastructure for imparting higher education to young students who were mostly first-generation learners coming from economically backward strata of the society. The effort was soon acknowledged by the Government of West Bengal, and in the year of its inception, the University of Burdwan accorded affiliation to the college as a co-educational institution for higher studies.

The Academic activities of the College were inaugurated in 1981 with only B.A. General Course of studies in Bengali, English, History, Philosophy, Sanskrit, Political science and Economics with few students. In 1985, the B.Com General Course was introduced, and from 1996 onwards Honours Courses of studies in the aforementioned disciplines were made accessible to the students.

The College, which was born an unknown sapling upon the mining crags of Ukhra and Andal, far away from the glitter of the metropolis, may now boast of holding fourteen Major Courses of studies in its branches by the side of twenty

Minor courses of studies to enrich its foliage. This has become possible as a consequence of the combined efforts rendered by the Teachers, the Students, the local people and each and every staff member of the institutional family.

Khandra College received its Assessment and Accreditation by NAAC for the First Cycle in the year 2007. Our efforts were once more acknowledged when we received accreditation from NAAC for the second cycle in 2018. Now we are looking forward to a newer dimension in our attempts to embrace the NEP 2020 guidelines in imparting Higher Education to our students through various academic, administrative and co-curricular activities.

ABOUT THE TRAINING COURSE



Yoga has garnered widespread recognition not only for its physical benefits but also for its profound impact on mental health and overall well-being. Rooted in ancient Indian traditions, yoga encompasses a combination of physical postures, breathing exercises, meditation, and mindfulness practices.

One of the primary benefits of yoga for mental health is its ability to alleviate stress. Through focused breathing and mindful movement, yoga promotes relaxation and helps us release tension accumulated in the body. Regular practice of yoga has been shown to lower levels of cortisol, the stress hormone, leading to a calmer and more balanced state of mind. Yoga can also be an effective complementary therapy for managing anxiety and depression. The mindful awareness cultivated in yoga practice helps us become more attuned to their thoughts and emotions, empowering us respond to challenges with greater resilience. The physical activity and relaxation techniques incorporated in yoga can help alleviate symptoms of anxiety and depression, promoting a sense of well-being.

Yoga encourages us to cultivate present-moment awareness and non-judgmental acceptance of our experiences. By practicing mindfulness and observing their thoughts without attachment, we may develop greater emotional resilience and the ability to regulate our moods more effectively. This can be particularly beneficial for those struggling with mood disorders or difficulty managing intense emotions. By fostering a deeper awareness of the mind-body connection, yoga promotes holistic well-being and a sense of inner harmony.

Sleep disturbances are common among students, teachers, and in fact, every working person who leads a hectic and stressful life – thus experiencing mental health challenges. Yoga has been shown to improve sleep quality by reducing insomnia symptoms and promoting relaxation. By incorporating yoga into their routine, we can experience reduced stress, improved mood, better emotional regulation, and enhanced overall well-being.

COURSE OBJECTIVES

- Basics of Yoga
- Exploring the influence of Yoga on mental health
- Asanas and Pranayamas
- Developing a healthy personal routine
- Yogic philosophy and psychology

COURSE DURATION

21 hours over the course of 7 days. Classes will be held beyond college hours.

COURSE INTAKE

100 participants (Teaching and non-teaching staff only).





CERTIFICATE OF COMPLETION

This is to certify that

Participated in the

Yoga and Mental Health Training Programme

From 15/12/2021 to 21/12/2021.

Date Signature

List of Participants

YOGA AND MENTAL HEALTH

15/12/2021 - 21/12/2021

KHANDRA COLLEGE (K.N.U.)

Khandra, Paschim Bardhaman

Sr.	Name & Designation
	TEACHING STAFF
1	Dr. Abhisek Bhattacharya
	Asst. Prof., Dept. of English, KC (KNU)
2	Prof. Amrita Sett
	Asst. Prof., Dept. of History, KC (KNU)
3	Dr. Ashish Kr. Chakraborty
	Assoc. Prof., Dept. of Pol. Sc., KC (KNU)
4	Dr. Debarati Das
	Asst. Prof., Dept. of Economics, KC (KNU)
5	Prof. Dhiren Mandi
	Asst. Prof., Dept. of Sanskrit, KC (KNU)
6	Dr. Koustav Roy
7	Asst. Prof., Dept. of Commerce, KC (KNU)
7	Prof. Rajat Heembram
0	Asst. Prof., Dept. of Bengali, KC (KNU)
8	Prof. Sadiya Pravin Asst. Prof., Dept. of Hindi, KC (KNU)
9	Dr. Sandip Tah
,	Asst. Prof., Dept. of Geography, KC (KNU)
10	Dr. Sudipa Chowdhury
	Assoc. Prof., Dept. of Bengali, KC (KNU)
11	Dr. Sumita Mandal
	Asst. Prof., Dept. of Sanskrit, KC (KNU)
12	Prof. Shubhalaksmi Raychowdhury
	Asst. Prof., Dept. of Pol. Sc., KC (KNU)
13	Prof. Tapash Ghosh
	Asst. Prof., Department of Philosophy, KC (KNU)
14	Dr. Uday Sardar
	Asst. Prof., Dept. of Bengali, KC (KNU)
15	Mr. Biswajit Ghosh
	SACT II, Dept. of Geography, KC (KNU)
16	Ms. Chumki Mondal
	SACT I, Dept. of Geography, KC (KNU)
17	Mr. Santanu Jarimuni
	SACT II, Dept. of Geography, KC (KNU)
18	Mrs. Munmun Nanda
	SACT II, Dept. of Economics, KC (KNU)

10	Mr. Tours la Nadla Namela
19	Mr. Tarak Nath Nayak
20	SACT I, Dept. of Sanskrit, KC (KNU)
20	Ms. Mitali Sen
21	SACT I, Dept. of Sanskrit, KC (KNU)
21	Mr. Animesh Mondal
	SACT II, Dept. of Sanskrit, KC (KNU)
22	Ms. Kripasindhu Ruj
	SACT II, Dept. of Sanskrit, KC (KNU)
23	Mrs. Tanushree Mondal
	SACT II, Dept. of Philosophy, KC (KNU)
24	Ms. Chameli Sharma
	SACT II, Dept. of Philosophy, KC (KNU)
25	Ms. Madhumita Mondal
	SACT II, Dept. of Philosophy, KC (KNU)
26	Mr. Sumit Mahato
	SACT I, Dept. of Philosophy, KC (KNU)
27	Mrs. Lalima Chakrabarty Banerjee
	SACT II, Dept. of Music, KC (KNU)
28	Mrs. Piu Banerjee
	SACT II, Dept. of Multimedia & Mass. Comm., KC (KNU)
29	Mrs. Geeta Haldar
	SACT II, Dept. of Bengali, KC (KNU)
30	Mr. Indrajit Ghosh
	SACT II, Dept. of Bengali, KC (KNU)
31	Mr. Soumitra Singha Mahapatra
	SACT II, Dept. of Bengali, KC (KNU)
32	Mr. Joydeb Kumbhakar
	SACT II, Dept. of Bengali, KC (KNU)
33	Mr. Gopinath Banerjee
	SACT II, Dept. of English, KC (KNU)
34	Mrs. Sudipta Choudhury
	SACT II, Dept. of English, KC (KNU)
35	Mrs. Rianka Banerjee
	SACT I, Dept. of English, KC (KNU)
36	Dr. Anju Singh
	SACT I, Dept. of Hindi, KC (KNU)
37	Mr. Arun Kr. Shah
	SACT I, Dept. of Hindi, KC (KNU)
38	Mr. Aman Vishwakarma
	SACT I, Dept. of Hindi, KC (KNU)
39	Ms. Priti Singh
	SACT I, Dept. of Hindi, KC (KNU)
40	Mr. Kajal Kanti Bandopadhyay
40	SACT II, Dept. of History, KC (KNU)
41	Mrs. Rakhi Dhar
71	SACT II, Dept. of History, KC (KNU)
42	Mrs. Kalyani Garai
44	SACT I, Dept. of History, KC (KNU)
43	
43	Mr. Sudip Kr. Sadhu

	SACT II, Dept. of History, KC (KNU)
44	Ms. Priti Verma
77	SACT I, Dept. of Pol. Sc., KC (KNU)
45	Mr. Arup Dutta
73	SACT II, Dept. of Pol. Sc., KC (KNU)
46	Mrs. Ananya Sengupta (Dasgupta)
40	SACT II, Dept. of Education, KC (KNU)
47	Ms. Shulakshmana Chattaraj
4,	SACT II, Dept. of Sociology, KC (KNU)
48	Md. Julfikar
70	SACT II, Dept. of Phys. Ed., KC (KNU)
49	Mr. Shubhadeep Panda
7/	SACT II, Dept. of Physics, KC (KNU)
50	Mrs. Binita Nandi
30	SACT II, Dept. of Chemistry, KC (KNU)
51	Mrs. Pritisha Roy
J1	SACT II, Dept. of Chemistry, KC (KNU)
52	Mr. Prasanta Panda
34	SACT II, Dept. of Mathematics, KC (KNU)
53	Mrs. Uttama Dey
33	SACT II, Dept. of Botany, KC (KNU)
54	Mrs. Gopali Shampa Roy
54	SACT II, Dept. of Botany, KC (KNU)
55	Ms. Piyali Chakraborty
33	SACT II, Dept. of Zoology, KC (KNU)
56	Mrs. Ranita Gupta
50	SACT II, Dept. of Zoology, KC (KNU)
57	Mr. Kapileswar Nandi
	SACT II, Dept. of Commerce, KC (KNU)
58	Mr. Prabhat Dutta
	SACT II, Dept. of Commerce, KC (KNU)
59	Mr. Volanath Mondal
	SACT I, Dept. of Commerce, KC (KNU)
	2,
	NON-TEACHING STAFF
60	Mr. Ranjit Mukherjee
	Cashier
61	Mr. Biswanath Dhibar
	Clerk
62	Mr. Arpan Sarkar
	Clerk
63	Mr. Subinoy Dey
	Clerk
64	Mr. Gourgopal Mondal
	Electrician cum Caretaker
65	Mrs. Santana Dewasi
	Geography lab attendant
66	Mr. Swapan Ruidas

	Guard
67	Smt. Kajoli Ruidas
	Sweeper
68	Mr. Sisir Sen
	Part time gymnasium attendant
69	Mr. Kartik Ruidas
	Karmabandhu
70	Mr. Bhakti Pada Ruidas
	Casual staff
71	Mr. Bidhan Mondal
	Casual staff
72	Mr. Anath Nandi
	Casual staff
73	Mrs. Samapti Khan
	Casual staff
74	Mr. Sevak Banerjee
	Casual staff

Arhirl Kr. Elmor Genty

Coordinator (IQAC)

Coordinatol
Internal Quality Assurance Cell
KHANDRA COLLEGE

(100 p) 10 p)

Principal

PRINCIPAL KHANDRA COLLEGE P.O.: Khandra, Paschim Bardhaman From,

Teacher-in-Charge Khandra College,

P.O.: Khandra,

Dt.: Paschim Bardhaman

Pin: 713363

Seven (7) Day Training Programme on "Practical Training in Office Suit"

to be Organized by the College dt. 20/04/2023

All college staff – Teaching (Permanent & Guest Faculty) and Non-Teaching – are hereby informed that the college has resolved to organize a seven (7) day training course on "Practical Training in Office Suit" from 10/05/2023 to 16/05/2023.

Members of the staff and faculty are requested to register their names with Dr Kaustav Roy, Assistant Professor in Commerce or Dr. Debarati Das, Assistant Professor in economics, within 30/04/2023 and ensure their participation in the programme.

IQAC Co- ordinator

Coordinato) Internal Quality Assurance Cell KHANDRA COLLEGE

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Teacher-in-Charge
Teacher-in-Charge
KHANDRA COLLEGE
Khandra, Peschim Bardhaman

PRACTICAL TRAINING IN OFFICE SUIT

FOR TEACHING AND NON-TEACHING STAFF

10/05/2023 - 16/05/2023



ORGANIZED BY

KHANDRA COLLEGE (K.N.U.), KHANDRA, PASCHIM BARDHAMAN.

https://khandracollege.ac.in/

ABOUT THE COLLEGE



Khandra College, a co-educational institution imparting higher education, is located at Khandra, Dist. Paschim Bardhaman, West Bengal (Lat-23° 06' 33" N & Long-87° 22' 0" E). The college was established in 1981 under the leadership of the late Amalendu Bakshi, a local Philanthrope, to cater higher education among the boys and girls of the surrounding area. The primary motto of the college was to set up a minimum infrastructure for imparting higher education to young students who were mostly first-generation learners coming from economically backward strata of the society. The effort was soon acknowledged by the Government of West Bengal, and in the year of its inception, the University of Burdwan accorded affiliation to the college as a co-educational institution for higher studies.

The Academic activities of the College were inaugurated in 1981 with only B.A. General Course of studies in Bengali, English, History, Philosophy, Sanskrit, Political science and Economics with few students. In 1985, the B.Com General Course was introduced, and from 1996 onwards Honours Courses of studies in the aforementioned disciplines were made accessible to the students.

The College, which was born an unknown sapling upon the mining crags of Ukhra and Andal, far away from the glitter of the metropolis, may now boast of holding fourteen Major Courses of studies in its branches by the side of twenty

Minor courses of studies to enrich its foliage. This has become possible as a consequence of the combined efforts rendered by the Teachers, the Students, the local people and each and every staff member of the institutional family.

Khandra College received its Assessment and Accreditation by NAAC for the First Cycle in the year 2007. Our efforts were once more acknowledged when we received accreditation from NAAC for the second cycle in 2018. Now we are looking forward to a newer dimension in our attempts to embrace the NEP 2020 guidelines in imparting Higher Education to our students through various academic, administrative and co-curricular activities.

ABOUT THE TRAINING COURSE



Office suite software, such as Microsoft Office or Google Workspace, plays a pivotal role in the functioning of academic institutions, benefiting both teaching and non-teaching staff in various ways.

For teaching staff, office suite software provides essential tools for creating, organizing, and delivering instructional materials. Applications like Microsoft Word enable educators to prepare lecture notes, syllabi, and study guides with ease, while PowerPoint facilitates the creation of engaging presentations for classroom lectures or online seminars. Spreadsheet software like Microsoft Excel proves invaluable for managing grades, analyzing data, and conducting research. Office suite software fosters collaboration among teaching staff, allowing for the seamless sharing and editing of documents and resources. With cloud-based platforms like Google Docs or Microsoft OneDrive, educators can collaborate in real-time on lesson plans, curriculum development, and research projects, regardless of geographical location. This promotes teamwork, enhances productivity, and facilitates the exchange of ideas and best practices among faculty members.

For non-teaching staff, office suite software streamlines administrative tasks and facilitates communication within academic institutions. Word processing

software simplifies tasks such as drafting emails, creating reports, and maintaining documentation, improving workflow efficiency and organizational effectiveness. Office suite software supports institutional operations, including budgeting, procurement, and record-keeping. Spreadsheet software like Microsoft Excel proves invaluable for financial planning, tracking expenditures, and generating reports for budget analysis. Presentation software facilitates communication with stakeholders during meetings or conferences, while database management tools help maintain student records, faculty profiles, and institutional data securely.

From enhancing teaching and learning experiences to streamlining administrative tasks and supporting institutional operations, these versatile tools empower both teaching and non-teaching staff to fulfill their roles effectively, collaborate efficiently, and contribute to the overall success and advancement of the academic institution.

COURSE OBJECTIVES

- Microsoft Office Skills in Excel, Word, PowerPoint, Outlook, Teams and Access.
- Advanced MS Excel skills.
- Advanced MS Powerpoint designing and presentations.
- Office tools including using columns, indents, footers, borders and watermarks.
- Printing in various formats.
- Using Office in tandem with Access.

COURSE DURATION

21 hours over the course of 7 days. Classes will be held beyond college hours.

COURSE INTAKE

100 participants (Teaching and non-teaching staff only).

RESOURCE PERSONS

- Dr Kaustav Roy, Assistant Professor in Commerce, Khandra College, KNU.
- Dr. Debarati Das, Assistant Professor in Economics,
 Khandra College, KNU.

KHANDRA COLLEGE

CERTIFICATE OF COMPLETION

This is to certify that



Participated in the programme

Practical Training in Office Suit

From 10/05/2023 to 16/05/2023.

Signature

Date

List of Participants

OFFICE SUIT

10/05/2023 - 16/05/2023

KHANDRA COLLEGE (K.N.U.)

Khandra, Paschim Bardhaman

Sr.	Name & Designation
	TEACHING STAFF
1	Dr. Abhisek Bhattacharya
	Assoc. Prof., Dept. of English, KC (KNU)
2	Prof. Amrita Seth
	Asst. Prof., Dept. of History, KC (KNU)
3	Dr. Ashish Kr. Chakraborty
	Assoc. Prof., Dept. of Pol. Sc., KC (KNU)
4	Dr. Debarati Das
	Asst. Prof., Dept. of Economics, KC (KNU)
5	Prof. Dhiren Mandi
	Asst. Prof., Dept. of Sanskrit, KC (KNU)
6	Dr. Hillal Sekh
_	Asst. Prof., Dept. of Philosophy, KC (KNU)
7	Dr. Koustav Roy
0	Asst. Prof., Dept. of Commerce, KC (KNU)
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	SACT II, Dept. of Geography, KC (KNU)

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